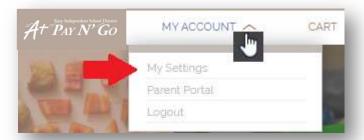
Katy Independent School District

How to locate Order History & Receipts in the Parent Portal

- ♦ Login using your Email Address and Password
- ♦ Select My Account* from the top navigation bar.
- ♦ Select the My Settings.



*NOTE: When using a mobile device, select the icon to access the My Settings link in the drop-down.

♦ View **ORDER HISTORY** and click on any payment to access a copy of the payment receipt.

