



*Division of Teaching and Learning
Department of Research, Assessment, and Accountability*

MEMORANDUM

TO: All Principals

FROM: Allison Matney, Ed. D., Executive Director, Research, Assessment, and Accountability

DATE: February 23, 2017

SUBJECT: **2015-16 FEDERAL REPORT CARD DISTRIBUTION REQUIREMENTS**

Your 2015-16 Federal Report Card (FRC) was recently posted to the TEA website. There are compliance requirements for all campuses related to the distribution of this information to parents. The Department of Research, Assessment and Accountability will facilitate adding the links to the Federal Report Cards on the district website.

Requirements for all campuses are to be completed by Monday, March 6, 2017:

- Download and print all components of the State, district, and your campus 2015-16 Federal Report Cards from the link listed below.
- Make one copy each of the State, district, and your campus 2015-16 Federal Report Card available for public viewing in your school's front office.
- Include the following statement in your campus newsletter and/or provide notice in the way you typically send communications to all parents:

Katy ISD is sharing information about the State, district and your child's campus as part of our obligations under the federal No Child Left Behind Act of 2001 (NCLB). An information letter, along with a copy of the 2015-16 Federal Report Cards for the State, district and our campus are available for your review in the front office of our school, or online at www.katyisd.org or at <https://rptsvr1.tea.texas.gov/perfreport/frc/2016/srch.html>.

NOTE: An optional notification letter in English and Spanish is available if you choose to use this method of communicating. This is not a requirement. It is not necessary to send the Federal Report Card home with students.

Link to the Federal Report Cards for the State, district, and campus:

<https://rptsvr1.tea.texas.gov/perfreport/frc/2015/srch.html>

Link to general information about NCLB reporting requirements and the sample notification letter (English and Spanish versions):

http://tea.texas.gov/About_TEA/Laws_and_Rules/NCLB_and_ESEA/NCLB-ESEA_Resources/Federal_Report_Card/.

Contact Allison Matney at 281.396.2343 or email allisonematney@katyisd.org with questions.

cc: Ken Gregorski, Deputy Superintendent
Nakia Coy, Director of Federal Programs and External Funding