

Intermittent Virtual Learning Resource Guide

2020-2021





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Introduction

Intermittent School to Home Virtual Instruction

To successfully transition students electing in-person instruction to a temporary virtual learning environment beginning on August 19 and back to in-person instruction on September 8, the Katy ISD Intermittent School to Home Virtual plan will be in effect. The intermittent school to home virtual learning plan ensures our students electing the in-person instructional option, remain scheduled and supported by their home campus teachers during the temporary suspension of in-person instruction. Intermittent school to home virtual learning occurs when there is a need to temporarily delay or close a district, campus or classroom as a result of COVID-19. In the event that the district, a campus or a classroom must transition from in-person instruction to intermittent virtual instruction, teachers will continue to instruct their students remotely and follow the Katy ISD curriculum that has been developed within Canvas, the District learning Management System.

During intermittent home to school virtual learning, teachers will engage and communicate with students on a daily basis. Schedules will be communicated to students and families by the teachers, and remote instruction will include some face to face time and some time for students to work independently using a variety of online learning resources. Teachers will assign coursework and monitor student progress following the Katy ISD Grading and Reporting Guidelines. Campuses may provide additional information on intermittent learning that is campus/course specific. The intermittent plan will ensure there are no missed days of school, as virtual instruction will begin immediately.

The information in this document provides families with more specific information about Intermittent Virtual Learning in Katy ISD.

Virtual Learning Tools

Katy ISD offers a host of online resources to support students, families, and teachers in the virtual learning environment. Many of these resources are outlined in the following chart and some are linked for additional information.

MyKaty Cloud	Audience: Teachers, staff, and students
Access digital resources through single sign-on. Best practices: use the browser, Chrome and ensure Webpass is enabled .	
Canvas Learning Management System	Audience: Teachers, staff, students, and parents/guardians
Katy ISD's online teaching and learning platform where students turn in work, view assignments, collaborate with peers, and engage in lesson activities	
Home Access Center	Audience: Students, and parents/guardians
The Home Access Center provides an online grade book where parents and guardians can view helpful student information to support and guide their children through the educational process.	
Email	Audience: Teachers, staff, students, and parents/guardians
Teachers will inform parents of their email address. Parents may use this digital method of corresponding with their child's teachers. Students in grades 6 through 12 have access to a Katy ISD email account and may correspond using Office 365 Online through MyKaty Cloud.	
Zoom, Teams, & Adobe Connect	Audience: Teachers and Students
Tools for live, virtual instruction between teachers and students. Your student's teachers will invite students with a unique URL specific to their course.	
Microsoft Office	Audience: Teachers and Students
Microsoft Office contains One Drive, Word, Outlook, Excel, PowerPoint, and other applications that both teachers and students can use to save, create, or open files.	
Google Applications for Education	Audience: Teachers and Students
This is an online tool that is used for the creation of documents, spreadsheets, and presentations.	
District & Campus Websites	Audience: Teachers, staff, students, and parents/guardians
This is public information for everyone to view. District and campus staff will update as necessary.	
Remind	Audience: Teachers, staff, students, and parents/guardians
An optional communication tool used between teachers, parents, and students. Users can configure their preferences of receiving the information through email, text, or the application.	
<i>There are many digital resources to support the curriculum that are not listed above. Teachers will advise student on other digital resources through the learning management system.</i>	

Frequently Asked Questions:

[Katy ISD In-Person Instruction and Intermittent Virtual Learning FAQ's](#) are posted and updated on Katy ISD's website.

Successful Students during Intermittent Virtual Learning:

- Knowing their schedule and be prepared to meet with their teacher as guided
- Attending and being on time to each class
- Making sure your technology is ready
- Checking Canvas for instruction, assignments, and resources throughout the day
- Identifying a comfortable and quiet place to learn and study
- Engaging in online learning activities
- Submitting assignments by due dates
- Seeking additional help from teacher and counselor when needed

Students Getting Started Day 1:

- Know your Katy ISD username and password. If you do not know this information, click [here](#) for help.
- Go to the Home Access Center (HAC) and view your schedule.
 - PreK-4th grade students will need their parent/guardian to log in to the HAC
 - 5th – 12th grade students can log into the HAC using their student credentials
- Launch the Google Chrome browser on your device.
 - If using a personal device, make sure it is up to date, click [here](#) for help.
- Go to [MyKaty Cloud](https://mykaty.katyisd.org) : <https://mykaty.katyisd.org>
- Ensure you have Webpass enabled, click [here](#) for help.
- Find Canvas (under the Elementary or Secondary tab on MyKaty Cloud):
 - Click on the course that contains the name of your first class (refer to schedule in HAC).
 - Be on time to each course throughout the day, as attendance will be taken.

Your teacher will have instructions for you about content and an online meeting link.

Parents/Guardians Assistance:

- Ensuring that a computer device and internet access are available at home.
 - Students in grades 3 through 12 must have a keyboard.
- Monitoring all communication from your child's teacher, campus, and District.
- Ensuring that your child knows their usernames and passwords for instructional resources
- Contacting the Help Desk as needed for assistance with Internet access
 - [Complete the Help Form](#)
- Maintaining communication with your child's teachers
- Engaging your child in conversations about their assignments
- Monitoring your child's online and offline learning
- Supporting your child's emotional well-being by providing regular time for physical activity
- Encouraging and supporting daily routines, being on-time online is just as important for learning and attendance

Parents Getting Started Day 1:

- Technology Parent Online Meetings will be offered via Zoom in the month of August that cover how parents and students can access and utilize many of Katy ISD's digital resources.
- Parent meeting dates and times, visit the [Parent Tech Help](#) webpage

Teacher Support for Intermittent Virtual Learning:

- Teachers understand that relationships are critical to student success, so teachers will:
 - Engage students in building community
 - Implement Character Strong program with students
- Teachers will engage with students virtually with the following instructional-technology tools:
 - Videoconferencing, which will be used for live instruction
 - Canvas, Katy ISD's Learning Management Software, which will be used to deliver information, assignments, discussions, and assessments
 - Additional tools will be implemented to provide virtual instruction and engagement
- Teachers will work with students to address learning needs:
 - Additional support will be provided to ensure each student is progressing through Katy ISD's curriculum
 - Accommodations will be provided for students in special programs
- Structure and consistency are important, so teachers will:
 - Communicate dates, times, and office hours for live instruction
 - Coordinate with students needing additional assistance, and
 - Provide ongoing communication through multiple platforms

Contact Information

For questions about:	Contact:
Student's personal emotional concerns	Student's home campus counselor
Student's health	Student's home campus nurse
Student's coursework	Student's teacher
Technology for a student	Katy ISD Tech Help or click Help on Canvas
Return to school general questions	Phone: 281.396.7400 (6:30am-5pm)
Katy ISD Intermittent Virtual Learning questions	ReturntoSchool@katyisd.org
Special Programs	KVA@katyisd.org
Special Education	KVAspecialprograms@katyisd.org
	SpecialEdQuestions@katyisd.org